

**GET Baltic** is innovative and unique natural gas trading solutions in the Baltic States offering company – Baltic Gas Exchange. GET Baltic administrates the electronic trading system for trading spot and forward natural gas products with physical delivery in the market areas located in **Lithuania, Latvia, and Estonia**. By providing high quality services, the Company is seeking to contribute to increase in liquidity, competitiveness, and transparency of the wholesale gas market of the Baltic States.



**READY TO TAKE IN REAL CHALLENGE?  
THEN YOU ARE THE ONE WE'RE LOOKING FOR!**

## **Trading Operations Manager**

### **KEY RESPONSIBILITIES:**

- Administration of the Baltic Gas Exchange Trading System (trainings will be provided)
- Monitoring and handling of trade settlement
- Daily contact with the clients within the Baltic States (handling exchange operations)
- Develop and improve relationships with existing clients (to maximize their trading activity)
- Administration of the exchange clients documentation
- Participation in the team related projects and process improvement initiatives
- Perform any other duties delegated by Head of Trading and Product Development

### **REQUIREMENTS FOR CANDIDATE:**

- Higher education (in economics, finances or management fields)
- Working experience in the Energy and/or Financial sectors' would be highly desirable
- Excellent communication and organizational skills
- Excellent spoken and written English (Russian would be taken as an advantage)
- Strong proficiency with Microsoft Office suite especially Excel
- Strong analytical and detail-oriented attitude
- Ability and willingness to take ownership of issues and drive appropriate solutions

### **WE OFFER:**

- Experience in an international working environment
- Competitive salary package based on the qualification and experience
- Dynamic, interesting and challenging environment
- Great opportunity to grow professionally
- Flexible working conditions

Please send your CV until **31<sup>th</sup> January** by e-mail [jobs@getbaltic.com](mailto:jobs@getbaltic.com)  
We will only inform selected candidates.  
More about GET Baltic: [www.getbaltic.com](http://www.getbaltic.com)